

## MINUTES

### AVRA VALLEY FIRE DISTRICT

#### REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Friday, July 24, 2020  
Meeting Time: 8:00 AM  
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

#### RECORDING ON.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 8:04 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** In attendance:  
Chairman Castaneda, Jr Chief Delfs  
Vice-Chairman Bauer Assistant Chief Klein (present by phone)  
Clerk Neilson Lorrie Palmquist (present by phone)  
Director Armendarez, absent/excused Counsel Wencker (present by phone)  
Director Haffner
- 4) **Recognition of Personnel** NONE
- 5) **Call To The Public** NONE
- 6) **Announcements, Current Events & Correspondence**

Chief Delfs announced that the District received a thank you note from a resident.

- 7) **Review, Discussion and possible Action** regarding the following items for consent:
  - *Minutes from the Public Hearing and regular meeting June 26, 2020*
  - *Resolution 2020-05 declaring August as "Drowning Impact Awareness Month"*

Vice-Chairman Bauer motioned to approve the *Consent Agenda*. Clerk Neilson seconded.  
*Motion carried unanimously, 4:0.*

#### 8) **Chief's Report**

*The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.*

The Chief highlighted the following items from his report:

- We ended the fiscal year less than half a percent off budget and have a five year sustainable budget plan in place in spite of falling property tax revenues. We have strong financial controls in place and continue to receive a clean audit annually.
- We responded to 15 wildland incidents.
- We received grant monies which enabled the District to replace an ambulance, heart monitors, radios, wildland equipment and rescue equipment.
- We remain one of the few fire districts with the lowest pension debt in the State.
- We exceeded self imposed and DHS imposed CON response times every month, even though the District implemented stringent COVID protocols.
- The District modified and adopted the 2018 International Fire Code

- The District had 7 employees term during the fiscal year. We implemented a compensation step increase of 2.5% for all employees as of July 1, 2020. Although we did change carriers for both our workers comp and medical benefits, the employee contributions remain cost neutral for them. We have recently hired 4 employees plus an eligibility list has been established.

9) **Review, Discussion and possible Action** to approve the June 2020 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Bauer motioned to approve the June 2020 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Neilson seconded.

*Motion carried unanimously, 4:0.*

10) **Executive Session regarding annual evaluation of the Fire Chief's performance and employment**

*Pursuant to A.R.S. section 38-431.03(A)(1), the Governing Board may vote to enter Executive Session for discussion and consideration of employment, assignment, appointment, promotion, demotion, salary, benefits, discipline, or dismissal of Fire Chief Brian Delfs. Chief Delfs has been notified as required by law and he has waived his right to request that deliberations be held during a meeting open to the public.*

Chief Delfs confirmed that he was notified in advance. Chairman Castaneda motioned to move into Executive Session to include all Board members, the Chief and Counsel Wencker. Seconded by Vice-Chairman Bauer. *Motion carried unanimously, 4:0 Time: 8:23 AM*

Regular meeting reconvened at: 9:06 AM

11) **Review, Discussion and possible Action** regarding items considered in the Executive Session

Vice-Chairman Bauer motioned to extend Chief Delfs' contract by 2 years and increase his annual salary to \$105,000. Seconded by Chairman Castaneda. *Motion carried unanimously, 4:0.*

12) **Reports of Board Members and Staff** NONE

13) **Future Agenda Items** Badge pinnings

14) **Date of Next Board Meeting** August 28, 2020

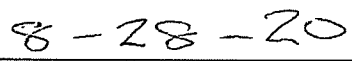
15) **Adjournment**

Vice-Chairman Bauer motioned to adjourn the meeting. Seconded by Director Haffner.

*Motion carried unanimously, 4:0. Meeting adjourned at 9:15 AM.*

**Recording Off.**

  
SIGNED

  
DATE

**Board Members**

**Luis Castaneda, Jr. Sara Bauer Eric Neilson Thomas Armendarez James Haffner**

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