

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
THREE POINTS FIRE DISTRICT

DATE: Monday, December 19, 2022
TIME: 5:00 PM
LOCATION: Station 303 10351 S Sasabe Highway

Recording On.

1. **CALL TO ORDER** Richard Kennedy called the meeting to order at 5:00 PM.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

3. **ROLL CALL**

Chairman Richard Kennedy

Clerk Wendy Mattias

Director Lorie Wallace-on ZOOM

Director Amanda Head

Director Dan Tankersley

In attendance:

Chief Brian Delfs

Monica Milburg

Asst. Chief Ray Klein

Captain Chris Ader

Firefighter A. Ethridge

4. **CALL TO THE PUBLIC** NONE

5. **LOCAL UNION 4871 REPORT** Nothing to report

6. **CONSENT AGENDA:**

Director Tankersley moved to accept the consent agenda items as written. Clerk Mattias seconded. ***Motion carried unanimously, 5:0.***

7. **Review, Discussion and Possible Action to modify and/or approve the November 2022 financial reports.** Clerk Mattias moved to approve the November 2022 financial reports, Director Head seconded. ***Motion carried unanimously, 5:0.***

8. **Review, Discussion, and Possible Action:** To approve and adopt the following policies for the Three Points Fire District: 2-29 District Credit Card Authorization Policy, 2-29 Appendix A Credit Card Authorization Waiver Form, 3-01 Compensation Administration, 3-02 Classification Job Description System, 3-04 Timekeeping Requirements, 3-05 Overtime Compensation, 3-06 Work Schedules (Suppression Personnel), 3-07 Work Schedules (Administration and Non-Shift Personnel), 3-08 Pay Periods Paycheck Distribution, 4-01 General Benefits, 4-04 Health, Dental and Cobra Insurance, 4-05 Life, Accidental Death and Dismemberment, Cancer Insurance, 4-06 Public Safety Personnel Retirement System-PSPRS, 4-07 Arizona State Retirement System -ASRS Director Tankersley Motioned to approve the Policies, Clerk Wallace seconded. ***Motion Carried unanimously 5:0***

9. Review, Discussion, and Possible Action: To consider mid-year pay increases for some or all of the District's employees. The average pay increase currently proposed by the fire chief is approximately 5.5%. Pay increases may be made effective at the beginning of the pay period in which January 1, 2023 falls or at some other date approved by the board. After a brief discussion Director Tankersley motioned to approve the increases in compensation and to increase the District provided life insurance to \$100,000 per employee in conformance with Policy 4-05. Director Head seconded. ***Motion Carried unanimously 5:0***

10. Chief's Report There were no questions on the Chief's report

11. Adjournment. Clerk Mattias motioned to adjourn at 5:12pm. Director Tankersley seconded. ***Motion Carried Unanimously 5:0***

Recording Off.

SIGNED

DATE